

SWORN AFFIDAVIT/DEED POLL

By this deed, I, the undersigned (new name) _____, father of _____, formerly called _____ (old name) _____, doing (give profession) _____, resident of _____ and presently residing at* _____ and holding Indian passport no. _____, issued at _____, on _____, do hereby solemnly affirm and declare :

1. That for and on behalf of myself and my wife and remitter issue, I wholly renounce/relinquish and abandon the use of my son's name/surname (old name) _____ so that he and remitter issue hereafter be called, known and distinguished not by his former name/surname but assumed name/surname of (new name) _____
2. That for the purpose of evidencing such determination, I declare that he shall, at all times hereafter, in all records, deeds and writings and in all proceedings, dealings and transactions, private as well as official, business and all others and upon all occasions whatsoever, use and sign the name of (new name) _____ as his name/surname in place of and in substitution for his former name/surname.
3. That I expressly authorize and request all persons in general, relatives and friends in particular, at all times hereafter to designate and address my son, remitter issue by such assumed name/surname of (new name) _____ accordingly.
4. In witness whereof, I have hereunto subscribed his former and adopted name/surname of (old name) _____ and (new name) _____ and affix my signature and seal (if any), this _____ day of _____

Signed, sealed & delivered by the above
Name _____
Passport no. _____
Date of issue _____
Place of issue _____

*(Please give complete physical location and not just the P.O. Box no. Please indicate Flat/Apartment/Villa no., No./Name of the Building, No./Name of the Street, Area/Zone, also important landmarks to help identify the building etc. and telephone/telex/fax no. and e-mail address, if any)

NEW PASSPORT - CHANGE OF NAME

(male or female/minor or adult)

*Denotes - Click to download

Requirements

1. Application in [EAP-I form](#) *
2. Four latest passport size photographs [full frontal view of face against light background]
3. Present passport in original and additional booklets, if any, and photocopy of pages 1, 2, 33, 35 and visa page of the passport.
4. Deed Poll/[Sworn Affidavit](#) *
5. 5. Clippings of press - notifications* - in one leading newspaper with wide circulation at the place of permanent residence in India and in two papers in China [one in English and the other in Chinese].
The format of notification is as below:-
I, _____ son/daughter of _____, holder of Indian Passport No _____, issued at _____ on _____, resident of _____, Street _____/Post _____/District _____ and presently working at _____ P.O. box No. _____ do here by change by name from _____ to _____, with immediate effect.
6. Submit in person to establish physical identity